



**INDIAN HILLS  
HARDWARE**

## EMPLOYMENT APPLICATION

APPLICANT INFORMATION							
Last Name			First		M.I.	Date	
Street Address					Apartment/Unit #		
City			State		ZIP		
Phone			E-mail Address				
Date Available		Social Security No.			Desired Salary		
Position Applied for							
Please indicate your availability throughout the work week including beginning and ending times.							
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Beginning Time							
Ending Time							
Are you a citizen of the United States?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you ever worked for this company?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?			
Have you ever been convicted of a felony?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain			
EDUCATION							
High School			Address				
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree		
College/Other			Address				
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree		
REFERENCES – PLEASE LIST 3 PROFESSIONAL REFERENCES							
Full Name				Relationship			
Company				Phone (     )			
Address							
Full Name				Relationship			
Company				Phone (     )			
Address							
Full Name				Relationship			
Company				Phone (     )			
Address							

<b>PREVIOUS EMPLOYMENT</b>			
Company		Phone (    )	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?    YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone (    )	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?    YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone (    )	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?    YES <input type="checkbox"/> NO <input type="checkbox"/>			

<b>DISCLAIMER AND SIGNATURE</b>	
<p>I authorize the Company to verify all statements contained in this application and to make any necessary reference checks except as limited above. A background investigation may include, but not necessarily be limited to, Criminal and Civil Proceedings, Motor Vehicle Records, Employment Records, Education Records, and Credit History.</p> <p>By signing this application, I declare the information provided by me is complete and true to the best of my knowledge. I understand that any misrepresentation or omission on the application may preclude an offer of employment, or may result in a withdrawal of an employment offer, or may result in my discharge from employment if I am already employed at the time the misrepresentation or omission is discovered.</p>	
Signature	Date

FAX to:    316-942-5401  
e-mail to:    info@indianhillshardware.com